

**Mays College of Business**  
**Courses and Requirements for Undergraduate Minor in Business**  
 (August 2000)

The courses listed below constitute the 18 hours required for a **minor in Business**:

<u>Course</u>	<u>Title</u>	<u>Hours</u>
ACCT 209	Survey of Accounting Principles	3
*INFO 209	Business Information Systems Concepts	3
MGMT 209	Business, Government, and Society	3
FINC 309	Survey of Finance Principles	3
MGMT 309	Survey of Management	3
MKTG 309	Introduction to Marketing	<u>3</u>
		18

**Eligibility:** Students applying for a minor in Business must have a 2.0 or better overall GPR. Application is made in the student's home college or major department. Some colleges and departments outside the Mays College of Business do not permit their students to minor.

**Satisfactory completion of courses:** To be awarded the minor in Business and receive transcript recognition, students must obtain a C or better in each course listed above (or in any transfer courses as specified below).

**Transfer courses:** The student's home college or major department may grant, with agreement from the Mays College, transfer course work for the 200-level courses. FINC 309, MGMT 309, and MKTG 309 must be taken at Texas A&M University. Substitutions will not be allowed for the 300-level courses.

**Effective date:** Students declaring a minor in Business during 2000 - 2001 must meet all requirements listed in this document to receive transcript recognition.

**Upper level courses:** All students pursuing the minor in Business must have more than 60 credit hours to enroll in FINC 309, MGMT 309 and MKTG 309.

**Advising:** Per University guidelines, the student's home college or major department is responsible for advising students pursuing a minor in Business.

**Degree Audit:** Degree audit in SIMS will certify during the semester of their graduation that students have met the requirements for the minor. The minor will be recognized after graduation on the transcript, but not on the diploma. Once declared, minor requirements become graduation requirements.

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\* To fulfill the INFO 209 requirement, the student's home college or major department may approve/disapprove one of the following computer usage courses: AGEC 221; AGEN 109; AGLS 201; ANSC 401; CPSC 110, 120, 203, 206, 207; ENDS 270; EDTC 345; ENGR 111 and 112; HLTH 240, 430; KJNE 240; PHYS 401; RENR 201; VAPH 420.

**Mays College of Business**  
**Course Descriptions for Undergraduate Minor in Business**  
(August 2000)

**ACCT 209. Survey of Accounting Principles.** Accounting survey for non-business majors; non-technical accounting procedures, preparation and interpretation of financial statements and internal control. May not be used to satisfy degree requirements for majors in business.

**INFO 209. Business Information Systems Concepts.** Introduction to the use of computers in data and document management and as a problem-solving tool for business; fundamental concepts of information technology and theory; opportunities to use existing application software to solve various business information systems oriented problems. May not be used to satisfy degree requirements for majors in business.

**MGMT 209. Business, Government, and Society.** The course studies the impact of the external environment—legal, political, economic, and international—on business behavior. Market and non-market solutions to contemporary public policies confronting business persons are examined, including antitrust law, employment and discrimination law, product safety regulation, consumer protection, and ethics. May not be used to satisfy degree requirements for majors in business.

**FINC 309. Survey of Finance Principles.** Finance survey for non-business majors; financial markets, the investment banking process, interest rates, financial intermediaries and the banking system, financial instruments, time value of money concepts, and security valuation and selection. May not be used to satisfy degree requirements for majors in business. Prerequisites: ACCT 209 or 229 and junior classification.

**MGMT 309. Survey of Management.** Survey of the basic functions and responsibilities of managers; major topics include the environmental context of management, planning and decision making, organization structure and design, leading and managing people, and the controlling process; issues of globalization, ethics, quality, and diversity are integrated throughout the course. May not be used to satisfy degree requirements for majors in business. Prerequisite: Junior classification.

**MKTG 309. Introduction to Marketing.** A survey course of the basic principles of marketing and key decision areas: product, promotion, distribution and pricing. May not be used to satisfy degree requirements for majors in business. Prerequisite: Junior classification.